**ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA**

PERSONAL AND FINANCIAL DATA

The undersigned

Surname	Name	Gender

Date of birth	Country of birth

Italian Fiscal Code

Italian residence address

Street	N,	City	Prov.	ZIP

Italian actual address *(to be filled out if it differs from the residency address)*

Street	N.	City	Prov.	ZIP

E-mail – please write down the @studio.unibo.it email address*	Telephone	Mobile
	/	

*any communication pertaining to the assignment shall be sent to the @studio.unibo.it address

Demands to be paid on the following bank account

☐ IBAN of a bank/post account/revolving card *(27 digits according to the example on the right)*	ABI CAB Numero conto corrente
	I T 9 6 W 0 5 8 5 6 1 1 6 0 1 0 5 0 5 7 0 1 1 1 1 1

WATCH OUT: the applicant should be account's holder or co-holder

Country code	CIN IBAN	CIN	ABI	CAB	Account number

I shall promptly notify the Administration of any change in the previous data

Date	Signature
	....…................

* Please do always enclose to this form a scanned copy of a document of identification

	SOCIAL SECURITY DATA
ALMA MATER STUDIORUM UNIVERSITÀ DI BOLOGNA	

The undersigned _____

Declares under his/her own responsibility that
(thick as appropriate or DO NOT thick any box if any of them is applicable)

B1	☐ **He/She is public employee** ☐ **He/She attaches the authorization issued by the belonging Organization named:** **Organization Fiscal Code :**_____ ☐ **He/She is private employee**
B2	For the tax deductions issued for "redditi assimilati" (assimilated income) ex art.13 DPR 917/86 is required: ☐ **the application of fixed tax deductions, as the grant will be the only income of the calendar year, and less than 8.000,00 euros** ☐ **the application of tax deductions not taken at another withholding agency** ☐ **the non-application of tax deductions, which have been taken at another withholding agency**
B3	**Spouse personal data** **Spouse fiscal code:**_____ **Since: dd/mm/yyyy**

	Dependent children and/or other family member data (*)					
B4	*Relationship(**)*			*Fiscal code*	*Date of birth dd/mm/yyyy*	*% of deductions*
	F1	First child	D			
	F	A	D			
	F	A	D			
	F	A	D			

(*) The family member is considered dependent if he/she has no income or an income lower than 2.840,51 euros
*(**) **F1**: First child; **F**: Other children; **A**: Other family members; **D**: Disabled*

B5	**In order to determine the IRPEF tax I require the application of the maximum Irper rate (__%) instead of the progressive one (choose between 27%, 38%, 41%, 43%)**

<table>
<tr><td colspan="2">

The undersigned

being aware of the civil liability and criminal prosecution he/she may face, according to articles 75 and 76 of the DPR 445/2000,

SHALL PROMPTLY

notify the University of any change in the aforementioned data and shall fully pay back the University whether it would be sanctioned due to incomplete, untruthful, delayed communication on his/her part

</td></tr>
<tr><td>Date</td><td>Signature</td></tr>
</table>

* Please do always enclose to this form a scanned copy of a document of identification

Privacy Policy

According to the Italian Privacy Act (D.Lgs 196/2003) and the GDPR - General Data Protection Regulation (Regulation (EU) 2016/679), the pieces of personal data gathered with this form shall be processed fairly and appropriately, fulfilling assignment-related as well as legally-motivated duties.

Filling out instructions

Personal data	Surname (married women should write down their maiden surname), name, gender, Italian fiscal code (check the form released by the *Agenzia delle entrate*), date and place of birth (those who were born abroad should write down just the country), Italian residency address (that is, the one communicated to Italian authorities).
Section B1	The Applicant should point out whether they are public or private employee, with permanent or temporary contract.
Section B2	If the University is the only employer and the annual income is lower than 8.000, please tick the first option.
Section B3	If the applicant is married he/she must indicate the spouse fiscal code and since when they are conjugated
Section B4	If the applicant has dependent children or family members, he/she must indicate their personal data
Section B5	If the applicant receives other incomes with different IRPEF rates, during the solar year, he can request a higher IRPEF rate in relation to the normal one, in order no to have to pay more after the income tax declaration.